

## **Permit to Shoot or Take Aerial Photographs with Drones**

In order to film, shoot, or take aerial photographs with RPAS or drones, it is necessary to apply for a permit from the Civil Aviation Authority (*Unidad Administrativa Especial de la Aeronáutica Civil, UAEAC*).

The permit application shall be submitted to the Department of Services for Aerial Navigation (*Dirección de Servicios a la Navegación Aérea, DSNA*) at least fifteen (15) business days before the date for which the flight is scheduled, unless the Civil Aviation Authority specifies otherwise.

The permit application shall include the following:

(1) Name and contact information of the applicant for the flight (Company, person in charge of RPA, address, phone, email).

(2) Description of the planned operation (including the purpose of the operation), operation with visual line of sight (VLOS), date of the planned flight, altitude of the flight, flight path to be followed, and flight duration.

(3) Analysis of the planned activity, with justification of why the operation would not affect other certified airlines because the planned flight cannot be conducted with a manned aircraft that has an airworthiness certificate and performs special aerial operations.

(4) Risk Assessment for the planned operation. (Risk Management System)

(5) Confirmation of compliance with requirements, including safety measures relevant to RPAS operations (e.g. meteorology, restricted areas, prohibited areas, proximity to airports, NOTAM, and any others needed for the type of operation), if applicable.

(b) RPA Model.

The general RPA information for the requested flight (make, model, serial number, maximum certificated take-off mass).

(c) Communications, navigation and surveillance capabilities:

(1) The communications frequencies and equipment to be used in the operation.

(2) The number and location of remote pilot stations (and transfer procedures between remote pilot stations, if applicable).

(3) Identification to be used by the aircraft or aircrafts for radiotelephone communications, if applicable. It is important to mention that the Operator shall ensure that the frequencies used in the operation do not generate interference and are in portions of the radio spectrum available to be freely used by the public, unless otherwise specified by the National Spectrum Agency (*Agencia Nacional del Espectro, ANE*).

(D) Remote pilots/operator and/or RPA observer.

List of staff involved in the operation with their ID (citizen ID card or license).

(E) Information/description regarding the payload to be used on the requested flight.

(F) Statement that the RPA aircraft has the appropriate technical conditions for the proposed operation (conditions for safe operations).

(G) Proof of adequate insurance coverage/liability for possible harm to third parties (insurance policy, as established by the Commercial Code, Articles 1835 and 1900).

The application and all documentation shall be submitted at the customer service office of the UAEAC, addressed to the Department of Services for Aerial Navigation, with a copy to the Aviation Safety Secretary:

Office in charge: Department of Services for Aerial Navigation

Contact phone: +571-296-2514

Physical address of the Department of Services for Aerial Navigation: Av. Eldorado 112-09, first floor.

Address for submission of documents: Av. Eldorado 103-15, First Floor. Nuevo Edificio Aerocivil – Bogotá, D.C., Colombia