

## **TERMS AND CONDITIONS**

### **Service directory**

Please carefully read the following terms and conditions, which govern the registration in the service directory of the corporation Fondo Mixto de Promoción Cinematográfica "Proimágenes Colombia" ('Proimágenes'), included in the website [www.locationcolombia.com](http://www.locationcolombia.com) (the 'directory').

Proimágenes, through the Colombian Film Commission is an entity responsible for informing producers and directors interested in Colombia about the best possibilities and alternatives for their projects. Through this directory Proimágenes facilitates of contacts with companies, production houses, agencies, and authorities of various kinds. Hence, Proimágenes pursues to make the directory available with the personnel and the most qualified companies in the Colombian audio-visual sector.

### **Proceeding**

For the end previously described, Proimágenes has established the following conditions to be part of the directory:

1. The user interested in making part of the directory can register in the corresponding [window](#) of the website. His registration request will be reviewed by Proimágenes.
2. As a requirement to apply, is mandatory to read and fully accept these terms of conditions as well as the privacy notice provided by Proimágenes.
3. In case of doubt regarding the information provided, Proimágenes will refrain from moving forward with the corresponding incorporation. When doing this registration, the user declares under oath that all information provided is true and verifiable. The information provided is done freely, considering that will be made available on the website.
4. The interested use must have been part of the technical team (persons) or to have provided services (legal entities) in at least one Colombian feature film released commercially in cinemas after 2003, or in a film that has had an incentive from the Colombian Fund for Film Development (FDC) or the Colombian Film Fund (FFC). The credit of this participation must be in the film in the end credits and will be verified with the producer.
5. Advertising production companies must be part of the Colombian Association of Advertising Films or have accredited experience in producing commercials for national or international television channels.
6. Television production companies must be part of Asomedios or have proven experience in the production of programs for national and international television channels.
7. Companies filmmakers of digital animation must be part of the Association of Filmmakers of Digital Animation and Video Games.

The procedure to be registered in the directory includes the following steps:

- After completing the registration, in case of acceptance, the user will receive a confirmation to enter the administrator and will have control of information.
- In case of new user, after making the registration, it will be enabled in a maximum of 5 working days. At that time, the user will receive confirmation to manage the information.
- If the registration is rejected, it is possible to request a case study at [infodirectorio@locationcolombia.com](mailto:infodirectorio@locationcolombia.com). This will be examined in 15 working days.
- Once the registration is active in the administrator, periodically and automatically an update of basic data will be requested; if this is not done, the system will disable the presence in the service directory.

### **Responsibility and other provisions**

The user registered on the directory is solely responsible for maintaining the confidentiality of the information to access his profile once it is approved for inclusion. Also, to restrict access to his computer. The user accepts any responsibility that may fall by using his account, as well as the reliability of his password. Proimágenes reserves the right to refuse records, to close profiles or remove or edit content in its sole discretion.

The terms and conditions of use of the website [www.locationcolombia.com](http://www.locationcolombia.com) are understood as an integral part of the regulation of use and access to the directory.

### **Breach**

Failure to comply with the obligations agreed herein will exclude the user immediately from the directory, independent of the compensation for damages by this effect corresponds to Proimágenes. The user assumes the implications incurred with the presentation of the application, and this does not generate any responsibility to Proimágenes.